

THE WAY WONDERLAND - TRADERS' GUIDE

Saturday 9th December 10am – 4pm

Contact details at The Way:

Email info@thewayyouthzone.org
Tel 01902 328290
Address The Way Youth Zone
 Schools Street
 Wolverhampton
 WV3 0NR

Registered Charity Number 1151247

1. Trade Stall Details & Prices

Every trade stall will have a 2m x 2m space in our sports hall.

A table can be provided if needed and two chairs.

Stalls cost £20 each.

2. Parking

There is a car park opposite The Way building on School Street. This is paid for through the RingGo App. Charges range from 50p - £2.00

3. Payment

Payment of all fees is required with a completed application form. Full payment must be made at time of booking.

Payment can be made via

- a) BACs Transfer: Sort Code: 40-51-62 Account No: 19769403
- b) Cheques to be made payable to: 'Wolverhampton Youth Zone'
- c) Cash

4. Refunds

Payments for stalls are non-refundable.



5. Allocation of Sites

Traders can request a particular pitch within the sports hall on a first come first served basis.

6. Set-Up

The Youth Zone will open for set up on Friday 8th December, from 5.00pm until 7.00pm and then from 8am until 9:30am on 9th December, with access via Front Reception.

7. Prohibited Goods

Traders are prohibited from selling or showcasing the following products:

- a) Any live animal, including livestock, caged birds and fish.
- b) Stink-Bombs or other offensive/nuisance materials.
- c) Weapons, replica weapons, electro-shock weapons, or ammunition of any kind.
- d) Knives, or any sharp blade
- e) Flammable, corrosive & toxic substances.

8. Cancellation Policy

In the event of the cancellation of the event, the organisers will not be liable in respect of expenditure or loss incurred by traders in connection with the event. Refunds of stall fees will be given.

9. Insurance Requirements & Safety Statement

All traders / exhibitors are to comply with current UK legislation relating to their business.

All traders must supply a Risk Assessment which is suitable and sufficient to cover hazards and mitigations to prevent harm to visitors and staff. A separate Fire Risk Assessment is also required.

These must be made available to the organisers, along with other regulatory certificates (if required), on request.

10. Event Promotion

Traders are asked, where possible, to help promote the event. A media pack will be issued and traders / exhibitors are encouraged to promote the event and their attendance to their mailing list or social media channels.

